



Pasco-Hernando Workforce Board, Inc.

Executive Committee Summary Minutes January 13, 2011

Executive Committee Members: Lex Smith, Chairman; Michael Duncan, Vice Chairman, Francine Ward; Linda Campo; Mark Barry; Don Burgher; Randy Woodruff; Kathy Johnson; Emile Laurino

Staff: Jerome Salatino and Dianne Weiss

Business Meeting

Meeting was called to order at 9.30 a.m. by Lex Smith.

Action / Discussion Items:

- Approval of Executive Committee Minutes

The minutes of the Nov. 15, 2010 Executive Committee were approved by the Board of Directors at their Dec. 16, 2010 meeting.

- Approval of Audit Finance Committee Minutes

The minutes of the Nov. 15, 2010 Audit Finance Committee were approved by the Board of Directors at their Dec. 16, 2010 meeting.

- Presentation of Audit

Ms. Weiss recapped the presentation given by Jennifer Forester of James Moore & Co., P.L. There were no material weaknesses, no significant deficiencies, nor any non-compliance issues to be reported. The full Audit Presentation was reviewed by the Audit Finance Committee during the meeting held just prior to the Executive Committee. The Audit Presentation was made available to the Executive Committee.

Randy Woodruff made a recommendation for the Executive Committee to accept the Audit Presentation. Kathy Johnson seconded the motion and the motion passed unanimously.

- Financial Report Summary, YTD as of Nov. 30, 2010

Ms. Weiss reviewed the Financial Report Summary as of Nov. 30, 2010.

- Business Competitiveness Committee

Mr. McHugh reviewed the Recommendation for EWT RFP for Industry Specific Training and made a motion for the recommendation to be approved. Emile Laurino seconded the motion. The motion passed unanimously.

Mr. McHugh also reviewed the Recommendation for funding of Outreach to Employers Project and made a motion for the recommendation to be approved. Don Burgher seconded the motion. The motion passed unanimously.



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- Performance Review for Jerome Salatino

In order to evaluate Mr. Salatino's performance after one year in the role of Chief Executive Officer, a Performance Evaluation Form was presented to the Executive Committee for their review. The Committee requested some changes to the form and for the edited version to be redistributed to the Executive Committee for their final review and approval.

Public Comments

The meeting adjourned at 10.12 a.m.

Next Committee Meeting: March 10, 2011

3185 Premier Drive, Brooksville, FL 34604

