



Pasco-Hernando Workforce Board, Inc.

Executive Committee Meeting Minutes

March 8, 2012

Committee Members:

Present: Lex Smith, Mark Barry, Mike McHugh, Dr. Kathy Johnson, Randy Woodruff

Absent: Mike Duncan, Claire Walker

Quorum Present? Yes

Others Present:

PHWB Staff – Jerome Salatino, Dianne Weiss
Garry Burlingame, Kris Rawson - Goodwill Suncoast

Proceedings:

Meeting called to order at 9.33 a.m. by Lex Smith.

Action Item 1 - Minutes of January 12, 2012 Meeting

The Committee reviewed the minutes from the meeting of January 12, 2012.

MOTION made by Dr. Kathy Johnson and seconded by Mike McHugh to accept the minutes. Motion carried.

Action Item 2 – Board Member Candidates

With possible legislative changes to the membership of workforce boards, the Committee decided to table the review of the candidates until the outcome of the legislation is determined.

MOTION made by Mike McHugh to table the review of the candidates and continue monitoring the legislative session for the outcome on board composition. Mark Barry seconded the motion. Motion carried.

Action Item 3 – Performance Review – Jerome Salatino

Lex reported that almost all Board members completed the survey of Jerome's performance. The responses were very positive and several participants included comments as well. Lex attributed the overall performance of PHWB to Jerome's leadership and expressed his appreciation for his hard work and dedication. The Committee reviewed the goals that were established in March 2011 as well as the results of each goal. The Committee evaluated each and assigned points based on results achieved.

MOTION made by Mike McHugh and seconded by Dr. Johnson to increase Jerome's base salary by 12.5% based on the results achieved. Motion carried.

Regarding the payment of the 12.5% pay increase it was decided that a portion would be awarded in cash and the remaining portion would be awarded in an increase in PTO.

MOTION made by Dr. Johnson to award 3% of the 12.5% increase in cash with the remaining 9.5% to be awarded as in increase in PTO. Mike McHugh seconded the motion. Motion carried.



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Financial Report Summary as of January 31, 2012

Dianne reviewed the Financial Report Summary detailing program funds and expenditures as of January 31, 2012.

Annual Meeting – Electing New Officers

Jerome reminded the Committee that at the Annual Meeting in June 2012 a new slate of officers would need to be elected.

H1-B Technical Skills Grant

Jerome shared the press release and details regarding the H1-B Technical Skills Grant.

Legislative Update – HB7023 and SB1398

Jerome gave an update on the status of HB7023 and SB1398. The progress of both legislative items is being followed by staff.

With no further business and no public comments, the meeting was adjourned.