



Pasco-Hernando Workforce Board, Inc.

Executive Committee Summary Minutes March 18, 2011

Executive Committee Members: Lex Smith, Chairman; Michael Duncan, Vice Chairman, Francine Ward; Linda Campo; Mark Barry; Don Burgher; Randy Woodruff; Kathy Johnson; Emile Laurino

Staff: Jerome Salatino and Dianne Weiss

Business Meeting

Meeting was called to order at 3.05p.m. by Lex Smith.

Action / Discussion Items:

- Approval of Audit Finance Committee Minutes
Mark Barry made a motion to approve the minutes of the January 13, 2011 Audit Finance Committee meeting. Francine Ward seconded the motion. The motion passed unanimously.
- Budget Modification #6
Mike McHugh made a motion to approve Budget Modification #6. Mark Barry seconded the motion. The motion passed unanimously.
- Amendment to PTO Policy
Ms. Weiss presented a change to the PTO policy for Executive staff with regard to the Paid Time Off (PTO). **Dr. Kathy Johnson made a motion to approve the proposed changes to the PTO policy. Francine Ward seconded the motion. The motion passed unanimously.**
- Financial Report Summary, YTD as of Jan. 31, 2011
Ms. Weiss reviewed the Financial Report Summary as of Jan. 31, 2011.
- Approval of Executive Committee Minutes
Mike McHugh made a motion to approve the minutes of the January 13, 2011 Executive Committee Meeting. Francine Ward seconded the motion. The motion passed unanimously.
- Business Competitiveness Committee Update
Mike McHugh gave the Executive Committee an update on the Business Competitiveness Committee. He reviewed the ROI handouts which were subject to further editing.
- Annual Report Draft
Jerome Salatino stated that the draft presented was the near final draft and discussed plans to post the report on line as well as to print a small quantity for distribution.



Pasco-Hernando Workforce Board, Inc.

Executive Committee Summary Minutes

March 18, 2011, Page 2

- Performance Evaluation Results

The Committee reviewed the results of Jerome's performance evaluation.

- Executive Compensation

The Committee discussed the need to assess the current compensation for the CEO, following the recent performance evaluation. It was decided that the Committee would hold a separate meeting dedicated to reviewing Jerome's compensation, and goals going forward.

- Board Goals

The Committee reviewed the Board Goals as presented in the pack.

With no further business on the agenda, and no public comments, the meeting adjourned.

