

Executive Committee Meeting Minutes

April 22, 2014

Committee Members:

Present: Lex Smith, Claire Walker, Mark Barry, Kathy Johnson

Absent: none

Quorum Present? Yes

Others Present:

PHWB Staff – Jerome Salatino, Dianne Weiss

Proceedings:

Meeting called to order at 9.37 a.m. by Lex Smith.

Lex Smith called the meeting to order at 9.37 a.m. Since he was participating via phone, he asked Kathy Johnson to preside over the meeting.

Action Item 1 – Review and approve minutes of February 13, 2014 meeting

Kathy asked the Committee members to review the minutes from the previous meeting for any corrections or comments. With no corrections or comments, a motion was made to accept the minutes of the meeting.

MOTION made by Lex Smith and seconded by Claire Walker to approve the minutes. Motion carried.

Action Item 2 – Performance Evaluation of Jerome Salatino for CY2013

The Committee reviewed the results of Jerome's goals for CY2013 as well as the responses from the survey distributed to Board members. The Committee agreed to award Jerome with a 10% bonus and a 5% increase in pay, as well as a 2-5% increase in salaries across the board for staff.

**Lex arrived during the review of the goals and assumed the role of Chair.*

MOTION made by Kathy Johnson and seconded by Claire Walker to approve a 10% bonus and 5% pay increase for Jerome as well as a 2-5% increase in salaries across the board for staff. Motion carried.

Action Item 3 – Establish Performance Goals for Jerome Salatino for CY2014

The Committee reviewed existing performance goals and made modifications to establish goals for Jerome for CY2014.

MOTION made by Kathy Johnson and seconded by Mark Barry to establish performance goals for Jerome for CY2014. Motion carried.



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Discussion Item 1 – Selection of Vice Chair, Committee Chairs, Exec. Comm. Members

The Committee reviewed the current make-up of the Executive Committee to identify vacancies to be filled as well as other Committees where additional members are needed.

Informational Item – Financial Report Summary, YTD February 28, 2014

Dianne Weiss reviewed the Financial Report Summary as of February 28, 2014.

With no further business to discuss and no public comments, the meeting adjourned.

